

Please remember, only DRS Directors (AKA Team Owners) can renew memberships.

1. Log into the DRAP website; <https://www.drap-pa.org/login>.
2. After you have logged in, go to [Manage Your County Membership](#).
3. From the Manage Your County Membership page, click on the Renew button for you Regular Membership*:

County memberships



County Directors/Team Owners ^

[View/Manage Team Members](#)

[How to Renew Team Memberships](#)

[How to Add Team Members](#)

[How to Remove Team Members](#)

My Account

My Orders

My DRAP Membership

Account Info ^

[Edit Login](#)

Welcome agency_director, to your County Membership. If you don't have any memberships listed below, please contact the [DRAP Website Help Desk](#).

Click on the View Members link below to:

- Review your complete listing of current Team members.
- Remove individuals who are no longer members of your Team.

If you have available open seats, click on the Add members link below to add members to your current Team.

Manage Your County Memberships

Name	Created On	Members	
Testing Regular Membership View Members Add Members	November 1, 2021	3 of 3 seats	Renew View
Testing Associate Membership View Members Add Members	November 1, 2021	2 of 2 seats	Renew View

***If you have both Regular & Associate Membership renewals, complete your regular membership renewal first and follow these steps again to complete the renewal for your associate membership.**

How to Renew Your Teams Membership

4. You will be taken to your Shopping Cart, where you will be able to increase or decrease* the number of memberships for the renewal year. The number that appears automatically are the number of memberships purchased in the previous year. After you have 1) entered in the desired quantify for the memberships for the renewal year, 2) click the Update cart button, and then 3) click on the Proceed to checkout button:

Cart

		Product	Price	Quantity	Subtotal
		DRAP Regular Member County membership Name: Testing Regular Membership	\$25.00 1	3	\$75.00

2

Cart totals

Subtotal	\$75.00
Total	\$75.00

3

****If you are decreasing the number of your regular and/or associate memberships during renewal please first remove the members from your roster.***

5. Complete all of the fields in the Checkout section and then, 1) scroll to the bottom to review your order and select your payment method*, 2) Read and accept the DRAP websites terms and conditions, and 3) click the Place order button:

Your order

[Return to cart](#)

Product	Subtotal
DRAP Regular Member * 3 County membership Name: Testing Regular Membership	\$75.00
Subtotal	\$75.00
Total	\$75.00

☐ Credit card / debit card
 ☒ Check payments **1**

Please send a check made payable to DRAP for the total amount owed to the following address:

Domestic Relations Association of Pennsylvania
 C/O Philadelphia Family Court
 Attn: Sari Love
 1501 Arch Street, Suite 1522
 Philadelphia, PA 19102

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

☒ I have read and agree to the website [terms and conditions](#) * **2**

3 [Place order](#)

****Currently, for 2023 renewals only check payments are being accepted for membership renewals.***



How to Renew Your Teams Membership

- Once your Order has been submitted, you will receive an on screen confirmation along with an emailed invoice to submit to your Accounts Payable Department to have the check issued to DRAP. Please remember that the check should include wither the Invoice # or Order ID:

Order received



Order #9117

Thank you Andrew

Order confirmation

Order number	9117
Date	November 12, 2022
Total	\$75.00
Email	agency_director@drap-pa.org
Payment method	Check payments

Please send a check made payable to DRAP for the total amount owed to the following address:

Domestic Relations Association of Pennsylvania
C/O Philadelphia Family Court
Attn: Sari Love
1501 Arch Street, Suite 1522
Philadelphia, PA 19102

Your DRAP order has been received!



From DRAP <admin@drap-pa.org>
To <agency_director@drap-pa.org>
Date 2022-11-12 21:19

invoice-20220397.pdf (~295 KB)



Thank you for your order

Hi Andrew,

Just to let you know — we've received your order #9117, and it is now being processed:

[Order #9117] (November 12, 2022)

Product	Quantity	Price
DRAP Regular Member County Name: Testing Regular Membership (view county)	3	\$75.00
Subtotal:		\$75.00
Payment method:		Check payments
Total:		\$75.00

Thanks for purchasing a membership!

Billing address

Andrew Henderson
TEST
1501 Arch Street, Room 1522
Philadelphia, PA 19102
[6102924548](#)
agency_director@drap-pa.org

Thanks for using drap-pa.org!



DRAP

Domestic Relations Association of Pennsylvania

INVOICE

Andrew Henderson
TEST
1501 Arch Street, Room 1522
Philadelphia, PA 19102
agency_director@drap-pa.org
6102924548

Invoice Number: 20220397
Invoice Date: November 12, 2022
Order Number: 9117
Order Date: November 12, 2022
Payment Method: Check payments

Product	Quantity	Price
DRAP Regular Member County Name: Testing Regular Membership (view county)	3	\$75.00
		Subtotal \$75.00
		Total \$75.00

Domestic Relations Association of Pennsylvania
c/o Philadelphia Family Court
1501 Arch Street, Suite 1522
Philadelphia, PA 19102